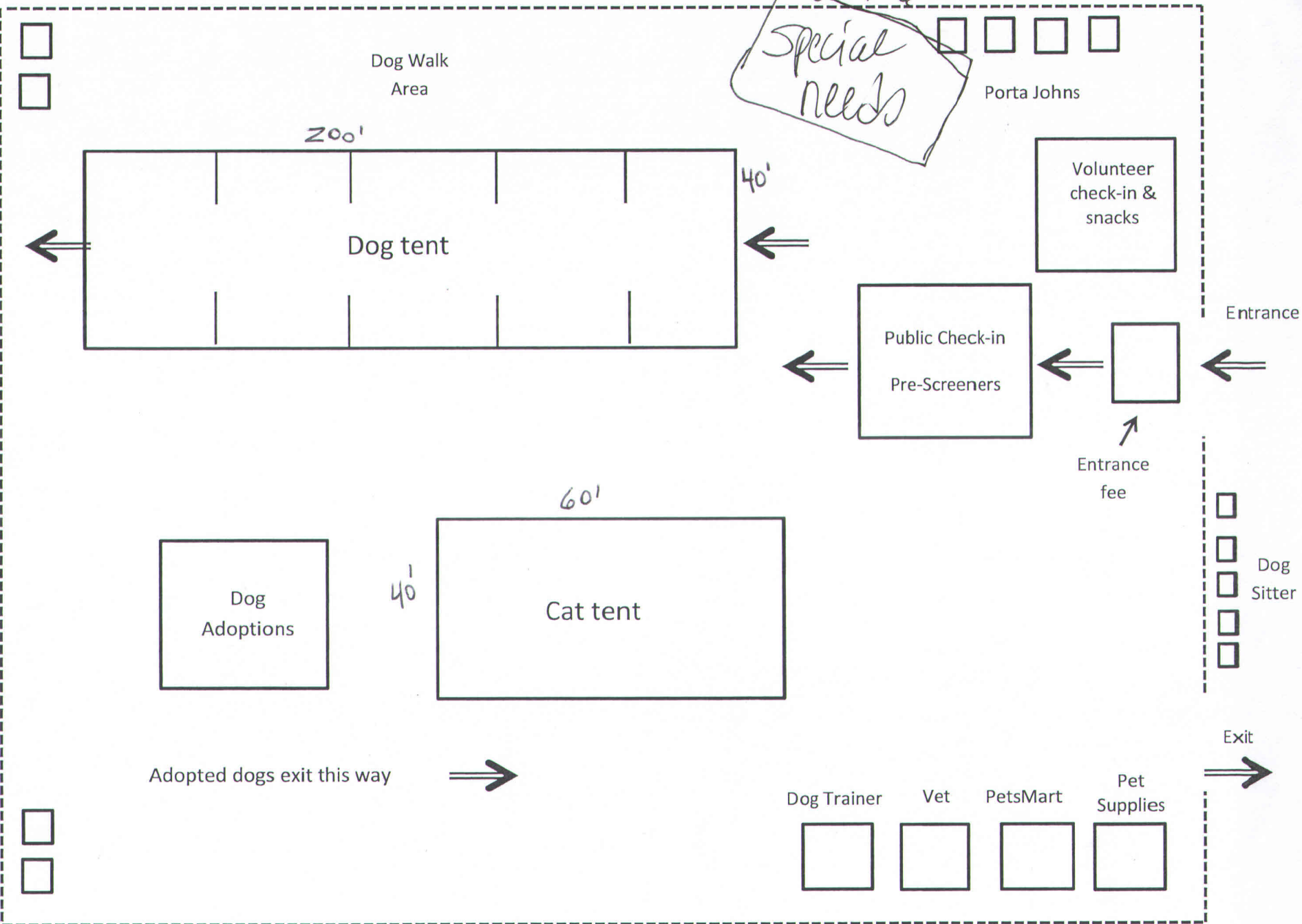


# Outdoor Field - Queenie Park



\*Dogs/cats and volunteers will arrive between 7-7:30 am to allow time to check in, exercise pooches, and get ready for the public arrival at 10 am.

\*All volunteers must check in at the volunteer check in area. They will be given a RED apron, sign a waiver & be directed to the area coordinator they are assigned to. The area coordinators will be wearing a bright yellow T-shirt and orange vest. Stray Rescue designated staff will wear an identifying shirt that is recognizable to public & volunteers. First aid supplies will be in the volunteer check in area. Snacks & water will be available for the volunteers in this area.

\*Parking will be near the event and volunteers are encouraged to park in the rear. There will be traffic directors directing parking.

\*To enter the adoptathon, the public will pay a donation entrance fee of \$5 per person or \$10 per family. Everyone will than be greeted and asked to complete an insurance liability waiver & complete an orange questionnaire. If they are "just looking" and not serious about adopting a dog or cat, they will be given a BLUE "just-looking" form. Everyone interested in adopting must be 21 years of age or older.

PLEASE NOTE: No one will be refused entrance into the animal areas so PLEASE SCREEN THOROUGHLY

\*If a family brings their own dog to meet and greet a new dog, they must check their dog in at the dog sitting area. A drivers license will be held as collateral that they return for their dog. If they find a dog they wish to adopt, the volunteer dog walker can accompany the family, with the dog to the dog sitting area to do a meet and greet. NO OWNED ANIMALS WILL BE ALLOWED INTO EVENT AREA.

\*People can mill throughout the dog & cat areas until they find an animal they wish to adopt. There will be a dog tent 40x200 and cat tent 40x60. There will be 10 appointed Stray Rescue staff in stand out shirts in the dog area to answer questions about the dogs.

\*If they find a dog or cat, they MUST have a completed ORANGE questionnaire before you continue with your adoption procedures. If they do not have an orange form, send them back to the public check in area to complete one. For dogs, the adoption process will take place in the dog adoption tent where it will be much quieter. The volunteer dog walker should accompany the family & pooch to this area and stay with the family until the adoption is finalized by Stray Rescue. Cats will be adopted in the cat tent. Adopted cats must leave in a cardboard cat carrier if family does not bring their own.

\*After you approve an adoption, YOU MUST COMPLETE THE ENTIRE BACK PAGE OF THE ORANGE QUESTIONNAIRE. The ORANGE forms ARE mandatory for exiting w/an animal & will be checked at the door for completion, so please complete it in full. All adopted animals will also be scanned for a microchip number to be written on the orange form.

\*Collect the standard adoption fee of \$150 for dogs and \$100 for cats. The dog fee includes the Petsmart ID tag voucher that will be given to the new family at the exit, by Petsmart. Stray Rescue should be prepared to write a check to Petsmart at the end of the day for the ID tag fee which is \$6.50 X the number of dogs/pups you adopt. Please give this to Randy Linsenmeyer at the Petsmart booth.

\*ALL NEW FAMILIES THAT HAVE ADOPTED A DOG SHOULD BE DIRECTED TO THE LINE FOR "NEW DOG FAMILIES" at the ONLY exit out. The new dog families will visit:

1) A behavior trainer 2) A veterinarian 3) Petsmart 4) and hopefully purchase supplies for their new family member at the El Mel Retail booth.

\*New families with their adopted dog/cat will exit after giving their ORANGE mandatory receipt to the door attendant. No one will be allowed to exit with an animal without this receipt.

\*ALL ORANGE & BLUE SHEETS WILL BE COLLECTED AT THE EXIT DOORS. The orange MANDATORY RECEIPTS of NEW DOG OR CAT OWNERS will be placed in the "ADOPTED AN ANIMAL" box. All others will be placed in the "DID NOT FIND AN ANIMAL" box.